

**RURAL URBAN SAVING AND CREDIT COOPERATIVE**

**SOCIETY LTD-JUBA BRANCH**

**Reg.no.92/2013**

<Tel:+211922468629,email:ruralurbansaccoltd@gmail.com>

**LOAN APPLICATION FORM.**

**A, PERSONAL INFORMATION**.

Names of applicant (individual)…………………………………………………………………

Account number Membership Number ……………………

Location of business……………….………………. Current state……………………………….

State of origin………………………………………County……………………………….…….

Payam…………………….…………….**Boma** / Quarter Council………………………………..

**A i, RESIDENTIAL INFORMATION**

1. Location ………………………………………………………………….

Mention two close relatives of yours

1 Name……………………Relationship………….Telephone…………………Sign……….……

2 Name…………………… Relationship………..Telephone…………….……..Sign………..…..

**NB) Sketch your location using a map. (On overleaf of this form**)

**PART B: LOAN INFORMATION:**

Amount in figures…………………………………………………………………………………..

Amount in words……………………………………………………………………………………

Purpose for requiring the loan ……………………………………………...………………………

Source of repaying the loan………………………………………………………………………...

Application date…………………….….date when the loan is required/needed……………….….

Round of the Loan………………………………………………………………………………….

Type of previous Loan taken…………..…………………………………………………………..

How long did you take to pay the previous loan…………………………………………………..

Did you face some challenges paying the previous loan? .........................................................

If yes, state the challenges…………………………………………………………………….

………………………………………………………………………………………………….

………………………………………………………………………………………………….

Briefly suggest what could be done to minimize these challenges.

…………………………………………………………………………………………………….

……………………………………………………………………………………………………..

……………………………………………………………………………………………………..

Describe your location using a **Sketch Map in the space provided below.**

**PART C: SECURITIES OFFERED**

1. ………………………………………..Approximate value in (SSP)……………………....
2. ………………………………………..Approximate value in (SSP)………………………
3. ………………………………………..Approximate value in (SSP)………………………

Values of shares in the society………………..………………………………………………….

Balance on saving account………………………………………………………………………..

How often do you save? ....................................................................................................................

**(D) GUARANTORS INFORMATION**:

I/we the undersigned agree to repay from my/our sources, the total amount of loan owned by the applicant of the society IF he/she fails to repay the loan granted by the society by the time it is due.

**GUARANTOR DETAILS**

1. Name…………………………………………....Membership number…………………….

Current State…………….. ….State of origin……………………………County…………………

Payam…………………… Boma/Quarter Councils…………………….Village………………….

Saving account number…………………Tel.………………….. … Signature……………………

**RESIDENCY OF THE GUARANTOR**.

1. Permanent: Tenant: If tenant mention (your land lord) ………………….

For how long have you known the applicant? …………………………………………………….

Your Relationship to the applicant? ………………………………………………………

1. Name…………………………………………..Membership number…………………….

Current State……………………………….. State of origin…………………County…………….

Payam………………………...…Boma/Quarter Council………………Village………………….

Saving account number………………Tel………………………….Signature……………………

**RESIDENCY OF THE GUARANTOR**

1. Permanent: Tenant: If tenant mention (your land lord………………

For how long have you known the applicant? .................................................................................

Your Relationship to the applicant? .................................................................................................

**PART D. DECLARATION BY APPLICANT**.

I/we undertake to fully repay the loan applied for with the interest on it, on the due dates agreed upon with the society. I/we also authorized the society to deduct from my savings accounts, share capital or sell the assets. I/we pledged as security for the loan without any hindrance from me or anyone else to recover any amount of the loan that i/we would have failed to pay including all penalties as a result of defaulting.

Name……………………………………………..….signature of applicant……………………… or thumbprint (right)………………date……………..Tel…………………………………………

**FOR OFFICIAL USE:**

1. Approved by

I Name……………………………………………..Position………..……Sign………………

2 Name ……………………………………………Position…………..…..Sign…………………

3 Name……………………………………………Position………………Sign…………………

4 Name……………………………………………Position……………….Sign………………..

5 Name……………………………………………Position………………..Sign……………….

Amount approved (SSP)……………………………………..Date of approval…………………

1. Disapproval: reasons of disapproval of the loan.
2. …………………………………………………………………………………………
3. …………………………………………………………………………………………
4. …………………………………………………………………………………………
5. …………………………………………………………………………………………
6. …………………………………………………………………………………………

Recommendation(s)

1. ………………………………………………………………………………………………
2. ………………………………………………………………………………………………
3. ………………………………………………………………………………………………
4. ………………………………………………………………………………………………
5. ………………………………………………………………………………………………



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**LOAN APPLICATION FORM FOR COMPANY/GROUP**

**PART A: COMPANY/GROUP POFILE**

Name of Company/Group…………………………………………………………..............

Location of business………………………………………………………………………..

Saving account number……………………………………………………………………..

Membership number……………………. Date of joining the society……………………..

Company Registration number……………………………………………………………..

**PART B: LOAN INFORMATION:**

Amount of loan applied for in figures………………………………………………………

Amount in words……………………………………………………………………………

Purpose of the loan………………………………………………………………………….

Application date………………………..date for requiring the loan……………………….

Sources for repaying the loan:

(i)…………………………………………………………………………………………....

(ii)…………………………………………………………………………………………...

**PART C: INFORMATION ON SAVINGS/SHARES**

(i). Value of shares in the society…………………………………………………………...

(ii). Balance on savings……………………………………………………………………..

(iii). How often does the company or group save in your account………………………

Describe your location using a **sketch map in the space provided below.**

**PART D: SECURITIES.**

(i)…………………………………………...Approximate value in (SSP…………………………

(ii)…………………………………………...Approximate value in (SSP)………………………

(iii)…………………………………………...Approximate value in (SSP)………………………

**PART E.GUARANTORS:**

**DECLARATION BY GUARANTORS.**

We, the undersigned agree to repay from my/ our own sources. The total amount of loan owned by the applicant/ company………..……………………………………………………………….

If the company/group fails to repay the loan granted to him/her by the time it is due and would help in pressing him/her to pay if he/she defaults and assist in tracing him/her in case he/she changes location.

1. Name………………………………………………. Membership number………………...

State of origin………………current state…………………county……………payam………...

Quarter council……………………….Village/Boma……………………………………………...

Saving account number…………………Tel……………………….Signature……………………

**RESIDENCY OF THE GUARANTOR**

(i). permanent Tenant

If tenant, name of land lord)………………………………Tel……………………………………

Mention two relatives of yours.

(i).Name………………………..Relationship……………………Tel……………….……….……

(ii).Name……………………….Relationship…………………….Tel…………………………….

1. Name………………………………………………. Membership number………………...

State of origin………………current state…………………county……………payam………...

Quarter council………………Village/Boma…………………………………………….............

Saving account number…………………Tel……………………….Signature……………………

**RESIDENCY OF THE GUARANTOR**

(i). permanent Tenant

If tenant, name of land lord)………………………………………………………………………

Mention two relatives of yours.

(i).Name………………………..Relationship……………………Tel……………….……….……

(ii).Name……………………….Relationship…………………….Tel…………………………….

**TERMS AND CONDITIONS**

1. The applicant **mus**t attach all relevant documents of the securities offered.
2. For commercial loans, the applicant must attach trading license.
3. No individual is allowed to guarantee a group or company to which he/she does not belong.
4. All companies **must** attach a photocopies of all relevant documents of the company Eg. Registration certificate, certificate of incooporation.Etc.
5. All companies should have paid the loan application fee of 500ssp and attach the photocopy on the form.
6. For company that wanted special loan must present stamped copy of the nature of the contract won, company profile and copy of bank statement for the last transaction, statement of financial position for the previous financial year.
7. While applying, the name written (used) must be the registered name of the company not name of any shareholder or directors of the company.
8. Applicants must present minutes of the meeting allowing them to request loan on behalf of the company/Group.
9. Collateral securities provided like assets e.g. Land, car, and original documents must be presented before the photocopy is done.
10. Note that, these loans normally takes for seven days defending on fulfillment of the requirements attached.

**FOR OFFICIAL USE:**

1. Approved by

I Name…………………………………………...…Position………..……Sign……………

1. Name ……………………………………………..Position…………..…Sign……………
2. Name………………………………………………Position……………..Sign…………...
3. Name………………………………………………Position……………...Sign…………..
4. Name………………………………………………Position……………...Sign………….

Amount approved……………………………………..Date of approval…………………………

1. Disapproval: reasons of disapproval of the loan.

(I)………………………………………………………………………………………………

(ii)………………………………………………………………………………………………

(iii)……………………………………………………………………………………………...

(iv)……………………………………………………………………………………………...

(v)………………………………………………………………………………………………

Recommendation(s)

1…………………………………………………………………………………………………

2…………………………………………………………………………………………………

3…………………………………………………………………………………………………

4…………………………………………………………………………………………………..

5…………………………………………………………………………………………………..